

Vendor Registration

First Annual All Hallows Zumbathon; a fundraising event for the Topeka LULAC Senior Center

This event will be held on Thursday, October 30th at the Oakland Community Center, located at 801 NE Poplar St in Topeka, KS.

Doors will open to vendors for set up at 6:15pm and the event will be open to the public from 7pm-8:30pm, with clean up scheduled from 8:30pm-9pm. Vendors may stay open for sales from 6:45pm-8:40pm.

Each booth space will accommodate one table up to 96"x30" and standing room or any booth arrangement equivalent in size. Electrical outlets have not been mapped and will be assigned on a first come, first serve basis. Vendors are asked to provide their own tables/displays.

The Zumbathon is a fundraising event and we are asking a \$10 donation per ticket per participant, and \$20 per vendor. We will not be assessing percentage fees from vendors, so what you make at this event is yours to keep! As such, it is the sole responsibility of each vendor to collect any applicable sales tax and file accordingly.

All applications are due by Monday, October 27th at 5pm and may be submitted to the Topeka LULAC Senior Center main office at 1502 NE Seward Ave in Topeka, KS (66616) in person, by mail, or faxed to (785) 233-1828. All mailed applications must arrive by the due date listed above. Please make checks and money orders payable to the Topeka LULAC Senior Center. Payment is due at the time of application submission and no booth space will be reserved until payment is received in full. No refunds will be given in the event of cancelation or for any other reason.

The Topeka LULAC Senior Center will not be held liable for any incidents which may occur in relation to this event.

Inquires may be directed to the Center's Communications Manager at (785) 234-5809 or by email at lulacsnrctr@lulac.kscoxmail.com.

Vendor's signature acknowledges full understanding of and agreement to the above stated terms and conditions.

Vendor Signature

Date





**TOPEKA LULAC
SENIOR CENTER**

Thank you for joining us!

Please Print

Contact:

Phone:

Fax:

Email:

Website:

Address:

Vendor Badge Names:

Product Description:

Booth Description:

Would you like us to contact you about other event opportunities?:
